

## Application for exemption from study requirement

Personal number/Date of birth	First name	Family name
Address	Postal code	City
E-mail		Telephone number

If you have recently obtained a Swedish personal number, please write it on the form.

I am applying for an exemption for the following semester/semesters: \_\_\_\_\_

Reasons for application for exemption;

- Temporary studies at other location, obligatory practice included in the study programme etc. attach a certificate.
- Medical reasons, attach a doctor's certificate.
- Parental leave (may be granted for a maximum of 12 months), attach a certificate of parental benefit from Försäkringskassan (Swedish social insurance agency).
- Rewarded full-time employment at the Student Union, attach an employment certificate.
- Voluntary military service, attach a certificate from the National Defence.
- Other reasons. If you have not achieved any credit records for the semester we ask for, please write your reasons in a brief personal statement and send us a certificate for registration for the current semester.

You may scan the documents and upload on <https://sgs.studboadmin.se>. We get lots of study results at the same time and it may take a few days before we can send a confirmation to your e-mail.

## Consent for exemption from study requirement

I have received information from Göteborgs Student Housing (SGS) that my personal data will be used for the purpose to process my application for exemption. I agree that SGS processes my personal data specified below:

The categories of personal data collected are as follows: personal identification number, name, address, e-mail and telephone number and reasons for request for exemption from study requirement including medical report / employment certificate or other certificates attached to my application.

The personal data is retrieved from the following sources: Left by the applicant.

The personal data is processed as follows: A notification "Exemption" is entered in the SGS customer register and a copy of the application is stored in the property management system and stored during the residence period.

The consent is valid and the registrant is entitled to withdraw his consent at any time by contacting SGS Student Housing. However, if you revoke your consent, it does not affect our processing of your information before you recall it. You are also entitled to contact us for information about what information is processed about you or to request correction, transfer, deletion or limitation of your personal information.

I have read and understood the above terms and conditions and leave my consent to the processing of the above personal data:

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Location, Date

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Name

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Printed name

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Phone / E-mail / Address,